

Environment and Urban Renewal PPB – Priority Based Monitoring Report

Reporting Period: **Quarter 3 – 1st October 2016 – 31st December 2016**

1.0 Introduction

- 1.1 This report provides an overview of issues and progress against key service objectives/milestones and performance targets, during the third quarter of 2016/17 for service areas within the remit of the Environment and Urban Renewal (E&UR) Policy and Performance Board.
- 1.2 Key priorities for development or improvement in 2015-18 were agreed by Members and included in Directorate Plans, for the various functional areas reporting to the Environment & Urban Renewal Policy & Performance Board i.e.:
 - Development & Investment Services
 - Open Spaces and Waste and Environmental Improvement
 - Highways, Transportation & Logistics and Physical Environment
 - Housing Strategy
- 1.3 The way in which traffic light symbols have been used to reflect progress to date is explained within Section 8 of this report.

2.0 Key Developments

- 2.1 There have been a number of developments within the Directorate during the period which include:-

Development & Investment Services

- a. Sci-Tech Daresbury

Tech Space 1 fit out has fallen behind schedule slightly but will be completed in early January 2017.

Enabling works for the next phase of development should start on site in early 2017 subject to agreement with the Joint Venture in regard to funding arrangements. Proposals for the next phase are being progressed – including 3 further buildings like Tech Space 2, a hotel with conference facilities and a statement building as a possible future home for Hartree.

Hartree is a project being delivered at Sci-Tech Daresbury and is a collaboration between IBM, Science and Technology Facilities Council (STFC) and the University of Liverpool and received over £300m funding from central Government in 2015. Hartree is a regionally significant project and features in a number of strategies including the LCR Growth Strategy and Innovation Plan. The project is currently housed within STFC but is looking at the potential for a purpose built facility. It is anticipated that there would be further funding available for such a facility via Hartree which would make the development of the statement building viable. It is also considered to be the most appropriate user for a statement building on campus in such a significant position. The names Hartree and IBM – would be significant attractors to campus for companies in the sector – hence a prominent building would be beneficial for the growth of the campus.

The Skills Factory concept is being developed by consultants Sysco and Community Concepts, who were appointed in October. They will undertake a number of training needs analyses with companies on campus as well as reporting back on the feasibility of a Skills Factory for Sci-Tech.

b. Castlefields

Lakeside Phase 2 continues on site with the houses being built faster, with the scheme now expected to be complete earlier than anticipated in September 2017. The scheme will deliver 79 two and three bedroom homes. Keepmoat are continuing with site investigation and feasibility work for Lakeside Phase 3.

Astmoor School were awarded Timebank support for the masterplan and design of a forest school – which will be delivered as a result of the contribution from Keepmoat for the trees.

c. 3MG

HBC Field is progressing well after being stalled for many years. Alstom are on site and the construction of the new is on target for opening in June 2017. The profile of the remaining land is increasing and we see it as a prime opportunity for Alstom or Jaguar Land Rover suppliers. Stobart are also making excellent headway with their Biomass Facility which is expected to open in Spring 2017.

Stoford are in the process of acquiring the Newstead Road site from Ainscough and have submitted a Single Investment Fund (SIF) bid to the Liverpool City Region Combined Authority (LCR CA).

d. External Funding

The External Funding Team is experiencing an unprecedented demand for funding advice with 97 enquiries having been received in the period to end December 2016; a further nine requests for support have already been received in the first two weeks of January. Not all enquiries convert into full project support; however, the Team operates a pipeline list of around 30 projects which are receiving more in-depth support with bid-writing.

e. Investment Enquiries

The Business Improvement and Growth (BIG) Team managed 49 commercial property/inward investment enquiries in Quarter 3 2016/17. The cumulative investment projects total (Quarter 1 – 3) is 209. Although, no inward investment enquiries were ‘converted’ (inward investment enquiries ‘converted’ into actual investment projects) in Quarter 3, several are still in progress and look to be converted with this reflected by the end of the financial year.

f. Liverpool City Region Integrated Business Support (LCRIBS) Programme

The Liverpool City Region Integrated Business Support (LCRIBS) programme within Halton continues to progress well. There are 120 businesses listed on the Halton LCRIBS database. Of these 83 are engaged in the programme and are either in or have completed the Diagnostic Phase. Of these 62 are in the Specialist Assistance Phase. The target for 2016 was 29 SMEs assisted. This target has been met in full. The delivery of the LCRIBS programme within Halton is integrated with the Halton Growth Hub service. LCRIBS interventions are logged on to the City Region Evolutive CRM. To date there have been 410 LCRIBS engagements logged on Evolutive.

g. Business Improvement District (BID) Programme

The tender process to replace the Halebank CCTV system is almost complete with installation expected to start in January 2017. Installation will take four weeks to complete.

Hough Green Garage will house the new monitoring station for the CCTV system. In order to comply with Security Industry Authority legislation all staff will need to complete a four day BTEC CCTV Surveillance course.

The Select Security contract for both Astmoor and Halebank BID areas ended on 31st December 2016. Select Security will, however, continue to be the security provider until the end of the current BID term in March 2018. A new contract will be drawn up by the Project Management Organisation (PMO) Halton Chamber of Commerce and Enterprise to that effect.

An independent audit of the Astmoor Automatic Number Plate Recognition (ANPR) system will be undertaken in Quarter 4 2016/17. The audit will identify current failings in the system and propose an improvement and maintenance plan. It is anticipated that the system will be upgraded and fully functional in early 2017

Thirteen trees have been identified as dangerous and a threat to infrastructure at Astmoor and will be felled in early 2017. This forms Phase 1 of the landscape improvements and is currently confined to the strip of land between units on Arkwright, Brindley and Chadwick Roads. The process to identify relevant landowners/other interested parties is ongoing prior to the procurement of contractors.

The BID has reached agreement with Halton Borough Council to fell overgrown trees and shrubs on adopted land on Davy Road. Clearance of the area facilitated the letting of a 17,000 ft² unit at 7 Davy Road to a new tenant.

h. One Public Estate

The funding available to The One Public Estate (OPE) initiative has increased to £31m in 2016/17. The funding is to help with the development of property assets, subject to meeting certain criteria around creating efficiencies, increased inward investment, promoting jobs & housing, generating capital receipts etc. Halton has submitted 2 separate bids which are included in the wider city region submission. The bids cover the Former Police Station and Magistrates Court site and the immediate surrounding area in Widnes, and the current Runcorn Magistrates Court building and surrounding area of Halton Lea. Both bids are to obtain funding to undertake master planning/feasibility studies on the respective areas to look at how they may be redeveloped in the future, the latter being linked to the healthy new towns programme.

i. Single Investment Fund (SIF)

Stage 1 'Strategic Outline Case' applications for funding were submitted for two key Halton regeneration projects, 'Rocksavage Phase 1', a project in partnership with INOVYN to begin the wholesale regeneration of the current INOVYN/INEOS site in Runcorn to transform the site from a single user to a multi-user site targeting particularly high tech manufacturing businesses and 'Gorsey Point', a project to provide a new access road to the Council owned Gorsey Point' (former Bayer) site and thereby improve the potential attractiveness of the development to the market and as a consequence accelerate occupation.

Open Spaces and Waste and Environmental Improvement

j. Environmental Enforcement Patrols

In November, a new initiative was introduced which saw Officers from the Council's Environmental Enforcement Team carry out a number of joint patrols with Officers from Cheshire Constabulary. These patrols were carried out to help tackle on-going problems caused by residents who fly-tip waste and cause other forms of nuisance by not following the Council's waste collection procedures. Both the Council and Cheshire Constabulary believed that involving Police Officers in joint patrols would send out a stronger deterrent message to those who act irresponsibly.

The Council and Police believe that prevention is better than cure and that education should always come before any formal enforcement actions. With this in mind, the aim of the patrols were to reduce problems by engaging with householders to ensure that they knew and understand what standards are expected of them, what is deemed unacceptable behaviour and the consequences of failing to

comply with the Council's policies or environmental legislation. To this end, letters were delivered to around 500 households in the areas covered. The letter advised residents of the reasons for the patrols, provided information and advice to residents on how they should be managing their waste responsibly, but also warned of the consequences of failing to do so.

Whilst patrols were being carried out, Operational Teams sifted through bags of fly-tipped waste to look for evidence of where they may have come from. Where evidence was found, Council Officers, accompanied by a Police Officer, knocked at the property and spoke to the resident.

The patrols were also intended to reassure residents who are suffering as a result of the actions of others that the Council and Police are taking steps to address those individuals.

There has been positive feedback from residents in the areas where the patrols were carried out who welcomed the new approach and thanked the Council and Police for dealing with the problems.

Further joint patrols are planned to be carried out in these areas to monitor the impact of this new initiative. Whilst the aim is to encourage improved behaviour through education and engagement, enforcement action will be taken against any residents identified as continuing to act irresponsibly or committing environmental crime.

It is hoped to extend this initiative to cover other areas of the borough where similar waste related problems are being experienced.

k. Parks

Major works have been carried out at Runcorn Hill Park as part of the heathland regeneration plan. The works form part of the Heritage Lottery funded 'Parks for People Bid' project which is into its 4th year. The heathland restoration works have involved the removal of invasive species such as birch trees and bracken. The works have been carried out using a mixture of conservation volunteers, HBC staff and contractors. The idea is to bring back valuable heathland species such as heather. This will in turn create a more diverse habitat for a variety of wildlife.

Highways, Transportation & Logistics and Physical Environment

Traffic Division

The LED street lighting conversion programme is on target for this financial year and it is hoped to also convert a number of traffic signals to LED and these initiatives will reduce energy and maintenance costs.

The coordination of the works for the Mersey Gateway is increasing to try and minimise the impact of the works on the travelling public. This is continuing to prove a challenge as works are underway at multiple sites throughout the Borough in order to meet the completion date. The work around Ditton roundabout (where the roundabout is being replaced with a traffic signal controlled junction) is the most challenging and other sections are re-opening.

On A558 Eastern (Daresbury) Expressway, the signing and road markings are being reviewed to highlight that it is a two way section.

The Runcorn Site COMAH Operators Exercise is due to take place in February 2017, which is now annual due to the site being classed as six COMAH sites.

l. Highway Development

Ongoing STEP and ITB programme – to include works to Widnes Town Centre access improvements and cycle links to Heath/Ineos.

m. Development Management

An injunction against the residential use of the Gypsy site at Ponderosa in Daresbury was successfully obtained in the High Court in August. The Court of Appeal refused to give permission to appeal the decision. However the defendants have renewed their application to appeal and this will be dealt with by the Court of Appeal in January 2017. However the Civil Appeals Office notified the Council on 13th Jan that the hearing will now be on 30 March 17. The reason for the delay is thought to be court capacity.

The LPA received notification from DCLG on 16 Dec 2016 that it may be a 'county matter' planning authority that may be liable for designation under section 62A of the Town and Country Planning Act 1990 (aka 'special measures'). County matters are primarily minerals and waste applications. HBC received two such applications over the period of determination (past two years). On inspection of our records, one application was determined within the time period allowed. This means that 50% of county matters applications were determined on time and Halton should not be liable for designation. This information has been sent to the DCLG for them to update their records.

n. Planning & Transport Policy

The focus of planning work for the team remains the production of a draft Delivery and Allocations Local Plan (DALP) and supporting evidence base.

A series of Member's LDF Working Parties will be held in January 2017 to take Members through the key policy areas that the DALP will deal with. This includes future land allocations.

o. Bikeright Scheme

- STEPS revenue scheme has now concluded. Headline figures reveal the following
- 104 residents received cycle training,
- 134 residents attended a bike maintenance session (Dr Bike)
- 160 attended a Led ride
- 115 attended a "try a bike session".

Overall the project can be considered a success as all agreed targets were met.

p. Liverpool City Region Pipeline Schemes.

A funding application to the LCRCA was submitted in December to seek monies to develop an Outline Business Case for the Dualling of the A558 carriageway. Over 90 applications were submitted to the Combined Authority for consideration. Districts expect to hear the outcome of their applications in mid-February.

q. Other funding Opportunities:

A bid to support sustainable transport modes and promotion was made to the DfT by Merseytravel. The Access fund application would enable districts to work with residents and businesses to encourage modal shift to more sustainable transport for shorter journeys to work and leisure.

r. North Cheshire Community Rail Partnership (NCCRP).

Halton were invited to attend an initial partnership meeting by CWAC colleagues to explore the opportunities of creating a community rail partnership. The aim of the group would be to encourage and support improved use of the Chester through to Elton/Ince rail line by Train Operators, as there is a desire to improve the rail connection between Chester University and the Thornton Science campus and Warrington.

s. Healthy New Towns

An audit of the sustainable access surrounding Halton Lea to gain a better understanding of the challenges of walking and cycling in the area. The audit demonstrated that although there are many challenges however there are significant opportunities to improve existing linkages by improving signage and clearing vegetation. Funding will now be sought in line with the Healthy New Town proposals

t. Air Quality

Transport Policy supported the recent report to Defra with regard to managing Air Quality within the borough. Transport Policy has supported a number of initiatives to help reduce emissions by obtaining external funding to provide activities such as cycling promotion, walking and cycling infrastructure, electric vehicle charging points, retro fitting of particulate traps on buses operating in the Halton area.

u. Highway Schemes and Maintenance

Works are ongoing on the STEP and ITB programmes – to include works to Widnes Town Centre access improvements and cycle links to Heath/Ineos.

v. Highway Development

Difficulties throughout the year in recruiting to the Flood Risk Engineer post, have had an effect on the delivery of the Flood Defence Grant in Aid (FDGiA) programme. EA have been informed. The post has recently been re-advertised and interviews are imminent – however significant programme delivery risk for this financial year remains.

Work on the major planning applications for the Lead Local Flood Authority/Highways continues. There is also ongoing involvement with the Mersey Gateway project, in both regulatory and approval authority roles

Full consultation on the proposed M56 junction 11A is now underway, with Highways England holding a number of events during Jan-Feb 17.

Discussions are still being held with Mersey Gateway Crossings Board with regards to the potential delivery of the West Bank – Widnes Loops link road.

Surveys of Highway Assets have been partially completed for LTP PI16. A Highways Asset Management Plan (HAMP) is being finalised for reporting to a future PPB and Executive Board meeting.

Housing Strategy

w. Homelessness

The Syrian Refugee Programme is underway and Halton forms part of the Merseyside Sub Region. Collectively the 6 Merseyside Authorities have agreed to accommodate 510 refugees, with Halton taking 100 individuals. The required procurement process has been completed and each authority has agreed what services will be commissioned. The Sub Region has appointed a LCR coordinator, who will work directly with the Merseyside Authorities and oversee the Vulnerable Person programme.

x. Gypsy Travellers

The new residential site officially opened November 2016, with occupancy at 75%. The Local Authority administered a phased allocation process and the final interviews will be held late January 2017.

3.0 Emerging Issues

- 3.1 A number of emerging issues have been identified during the period that will impact upon the work of the Directorate including:-

Development & Investment Services

a. European Programme 2014 – 20

The Government issued a statement regarding EU funding on Saturday 13 August, following the EU referendum in June. They have now confirmed that it will guarantee funding for ESIF projects that continue after the UK has left the EU. Funding for new projects will only be honoured by the UK Government if they are “good value for money and are in line with domestic strategic priorities”.

The Combined Authority (CA) and the Local Enterprise Partnership (LEP) are in the process of putting together a list of projects the Liverpool City Region would like funded beyond the UK leaves the EU. They have also begun to coordinate activity and a working group is being established with senior level input from the CA and LEP to identify the most pressing issues and coordinate action.

The outcome of the EU referendum will mean that the UK will leave the EU and is unlikely to be able to access Structural Funds after the date it leaves. Access to other EU funds such as Transnational funds will depend on the exit agreement. The process of leaving the EU could take two years and Government has not yet provided any guidance on ‘what next’ as regards EU funding programmes.

b. Place Marketing, Inward Investment

The City Region ERDF Priority Axis 3 ‘Place Marketing, Inward Investment’ programme has been contracted with DCLG.

The bid is focused upon the development and promotion of a series of marketing proposition to attract new inward investment to the City Region and then to internationalise that offer with a series of overseas visit and attendance at key inward investment events. The programme will also appoint, by competitive tender, a number of ‘International Locational Consultants’ who will promote the City Region offer in the key territories of the Americas, Asia, Indian and, to a lesser extent, Europe.

A detailed ‘Activity Plan’ for the lifetime of the programme is in development and the procurement exercise, managed by Liverpool Vision, has commenced.

Halton Borough Council will provide cash match, not exceeding £25,000.00 each year, for a three year period.

c. External Funding

The service is currently experiencing a period of bids being rejected for reasons of excessive competition for funds; this combination of increased demand and high competition for funds necessitates an even more strategic approach to ensure the most appropriate and high quality bids are submitted and that productive relationships are forged with key funding bodies. It is increasingly important that we also engage at LCR region level as funders are often looking at partnership approaches to funding applications; engaging at this level also ensures that Halton gets access to its fair share of funding where appropriate. One example of this is we are currently working closely with Liverpool LEP in relation to visitor economy projects and funding streams.

The Team is focusing on ensuring all Halton Borough Council colleagues are aware of the resources that can be provided in relation to securing funding. We continue to meet with management teams and have begun a programme of training which includes a bid-writing masterclass and training in evaluating projects. We are currently putting together a full training programme for 2017.

Highways, Transportation & Logistics and Physical Environment

d. Traffic Division

The Traffic Regulation Orders throughout the Borough are in urgent need of review, whilst some are underway, the resources have been reduced. The Mersey Gateway affects a number of TROs and these will need to be reviewed prior to its opening in the Autumn.

A number of schools are withdrawing from taking up the Health & Safety SLA now they are part of larger academies, which cover wider areas than just Halton.

e. Planning Enforcement

Two Public Inquiries were held during October 2016 into unauthorised Gypsy sites (Ivy House in Astmoor, Runcorn and Ponderosa in Daresbury, Runcorn). The decision on Ponderosa was issued on 3 November 2016. A statutory challenge to the Inspector's decision was made on 14 December 2016, the grounds given are all Human Rights related. A subsequent court hearing will have to decide if the Inspector's decision is unjust or unlawful. If the challenge succeeds the Inspector's decision will be quashed and the appeal will need to be determined again.

f. Highway Development

The Results of a bid for funding for the feasibility of dualling the A558 road are awaited and, following on from this, further work will be needed on the scheme and area development

Halton are working with Cheshire East and Cheshire West and Chester to produce a SuDS guide - this will need to go hand in hand with policy amendments as part of the Land Allocations Plan

The Environment Agency (EA) requires a Preliminary Flood Risk assessment to be updated by May 2017, guidance is awaited.

New Highways Asset Management Code of Practice was recently published. Councils have 2 years to implement its recommendations, the most significant of which is a risk based approach to Highway Asset Management.

g. Silver Jubilee Bridge (SJB) De-linking

Further to completion of the baseline report and briefing to senior officers and elected members, it is anticipated that the findings will inform the Mersey Gateway Regeneration Plan and a development plan for Runcorn Old Town.

h. Mersey Gateway Link Roads

Discussions are ongoing with the Mersey Gateway Crossings Board over the Widnes approaches to SJB and re-configuration of the carriageway over the bridge deck.

4.0 Risk Control Measures

- 4.1 Risk control forms an integral part of the Council's Business Planning and performance monitoring arrangements. As such Directorate Risk Registers were updated in tandem with the development of the suite of 2016 – 17 Directorate Business Plans.

Progress concerning the implementation of all high-risk mitigation measures were reported in Quarter 2.

5.0 High Priority Equality Actions

5.1 Equality issues continue to form a routine element of the Council's business planning and operational decision making processes. Additionally the Council must have evidence to demonstrate compliance with the Public Sector Equality Duty (PSED) which came into force in April 2011.

The Council's latest annual progress report in relation to the achievement of its equality objectives is published on the Council website and is available via:

http://www3.halton.gov.uk/Pages/councildemocracy/pdfs/EandD/Equality_-_objectives_progress_report_-_April_2013.pdf

6.0 Performance Overview

The following information provides a synopsis of progress for both milestones and performance indicators across the key business areas that have been identified by the Directorate.

Policy, Planning and Transportation

Key Objectives / milestones

Ref	Milestones	Q3 Progress
PPT 01	Review progress against LCR SJB maintenance strategy and deliver 2016/17 major bridge maintenance works programme, March 2017 .	
PPT 02	Adopt the Delivery and Site Allocations Local Plan (DALP) March 2017 .	
PPT 03	To deliver the 2016/17 LTP Capital Programme March 2017 .	
PPT 04	To manage the Flood Defence Grant in Aid (FDGiA) capital programme of scheme delivery, and preparation of funding bid for future years. March 2017 .	

Supporting Commentary

PPT 01

The major maintenance works, principal inspections and other structural monitoring activities have been completed on SJB.

PPT 02

Target taken from the adopted Local Development Scheme 2016. The DALP is available as an unpublished draft document with policies under preparation. A public consultation of the draft document is expected in early 2017.

PPT 03

Works have commenced on site for the footbridge re-decking schemes on East Lane, Runcorn

The LTP Highway Capital programme consists of two main strands:

1. Integrated Transport: construction of Phase 1 of Kingsway central reserve was completed in the quarter. The Widnes Road improvement scheme (ASDA link) is continuing to be discussed. STEP schemes are currently being developed for; Widnes Town centre connectivity; Runcorn town Centre to the Heath

business park; Runcorn East Station Car Park improvements. These projects are currently programmed to commence early in the new year. The programme of bus accessibility improvements are continuing as is the improvements to the East/West bus priority routes along Liverpool road. Further bus priority routes being developed to lead from Liverpool Road/Chesnut Lodge junction to Ditton Road.

2. Highway Maintenance: The carriageway and footway programmes of resurfacing and reconstruction have been phased over the course of the year and delivery to the full budget allocation is nearing completion.

PPT 04

Difficulties throughout the year in recruiting to the Flood Risk Engineer post, have had an effect on the delivery of the Flood Defence Grant in Aid (FDGiA) programme. EA have been informed. The post has recently been re-advertised and interviews are imminent – however significant programme delivery risk for this financial year remains.

Key Performance Indicators

Ref	Measure	15 / 16 Actual	16 / 17 Target	Q3 Actual	Q3 Progress	Direction of travel
PPT LI 02	Net additional homes provided.	471 (2015/16)	552	N / A	N / A	N / A
PPT LI 03	Number of affordable homes delivered (gross).	146 (2015/16)	138	N / A	N / A	N / A
PPT LI 04	Processing of planning applications (%) as measured against targets for, a) 'major' applications b) 'minor' applications c) 'other' applications	100.00% 70.00% 86.00%	60.00% 80.00% 80.00%	87.50% 69.60% 94.00%	  	  
PPT LI 08	No. of people killed or seriously injured (KSI) in road traffic collisions. (5 Year Av.) .	N / A	TBC	N / A	N / A	N / A
PPT LI 09	No. of children (<16) killed or seriously injured (KSI) in road traffic collisions. (5 year Av.).	N / A	TBC	N / A	N / A	N / A
PPT LI 11	The percentage change in number of people killed or seriously injured during the calendar year compared to the previous year. Figures are based on a 3 year rolling average, up to the current year.	5.20 (2015)	6.20 (2016)	N / A	N / A	N / A
PPT LI 13	Damage to roads and pavements (above intervention levels) repaired within 24 hours.	100.00%	98.00%	100.00%		

Ref	Measure	15 / 16 Actual	16 / 17 Target	Q3 Actual	Q3 Progress	Direction of travel
PPT LI 16	% of network where structural maintenance should be considered: a) Principal Roads b) Non-Principal Roads	1.00% 2.00%	2.00% 4.00%	N / A N / A	N / A N / A	N / A N / A
PPT LI 17	Bus service punctuality, Part 1: The proportion of non-frequent scheduled services on time (%): a) Percentage of buses starting route on time b) Percentage of buses on time at intermediate timing points	94.88% 90.07%	98.50% 94.50%	93.30% 89.70%	 	 
PPT LI 20	% of bus stops with Quality Corridor accessibility features. (No. of stops – 603).	70.00% (422 Bus Stops)	75.00% (452 Bus Stops)	72.00% (434 Bus Stops)		

Supporting Commentary

PPT LI 02 & 03

Reported annually at year end.

PPT LI 04

'Minor' planning applications are slightly below target. There has been an issue with late responses from statutory consultees and applicants not submitting the correct supporting documents on time.

PPT LI 08, 09 & 11

These figures are provided on an annual basis, as verified data from Cheshire Police, and are only available around March each year for the full previous calendar year.

Quarterly figures can be misleading due to large statistical variations from one quarter to the next so totals are averaged over a three year period to provide representative, stable figures.

PPT LI 13

Figures confirmed via monthly KPI results from Contractor.

PPT LI 16

Annual survey data is now becoming available which suggests that areas requiring structural maintenance appear to have reduced. However, in line with the Highways Asset Management Plan consideration needs to be given to further overall long term investment and highway condition, and to evaluate the impact of the removal of Mersey Gateway network from the surveys. Surveys for unclassified roads are still to be undertaken.

PPT LI 17

There has been a slight drop in reliability during Q3 with operators reporting that this is due to the seasonal increase in traffic. However, reliability continues to provide good figures and is expected to improve over Q4 2016/17.

PPT LI 20

This indicator continues to progress well and it is anticipated the target will be met by the end of Q4 2016/17.

Open Spaces and Waste and Environmental Improvement

Key Objectives / milestones

Ref	Milestones	Q3 Progress
CE 05	Woodland Expansion - Additional 200m ² of Woodland planted Borough wide - March 2017 .	
CE 06	Continue to deliver communications and awareness raising initiatives to ensure that participation with the Council's recycling services is maximised and that residents comply with the requirements of the Council's Household Waste Collection policy - March 2017 .	
CE 07	Continue to review and assess the effectiveness of the Council's Environmental Enforcement Plans and Policies and maintain actions to ensure that the Council continues to effectively prevent and tackle a range of waste and environmental offences - March 2017 .	

Supporting Commentary

CE 05

400m of woodland has been planted on the Western expressway, in Runcorn.

CE 06

This work will remain on-going throughout the year. Actions to date have included holding a number of community events to engage residents in raising awareness of recycling and waste prevention, and directly mailing households in areas where residents have failed to comply with the Council's waste collection procedures.

A programme of 'door knocking' will be undertaken throughout the year to engage with residents in areas where there is poor take-up of recycling services.

CE 07

A review of the Council's arrangements for reducing incidents of fly-tipping, litter and dog fouling, and the subsequent issuing of Fixed Penalty Notices for such offences, has commenced. A number of initiatives are also planned to achieve this overall objective which will include themed targeted campaigns, and joint initiatives involving other enforcement agencies and Housing Associations.

Key Performance Indicators

Ref	Measure	15 / 16 Actual	16 / 17 Target	Q3 Actual	Q3 Progress	Direction of travel
CE LI 09	Residual household waste per household.	578 Kgs	593 Kgs	431kg		
CE LI 10	Household waste recycled and composted.	42.00%	42.00%	39.00%		
CE LI 11	Satisfaction with the standard of cleanliness and maintenance of parks and green spaces.	N / A (Survey was not undertaken in 2015/16)	92.00%	N / A	N / A	N / A

Ref	Measure	15 / 16 Actual	16 / 17 Target	Q3 Actual	Q3 Progress	Direction of travel
CE LI 12	Improved Local Biodiversity – Active Management of Local Sites.	50.94%	56.00%	N / A	N / A	N / A

Supporting Commentary

CE LI 09 & 100

These are cumulative figures. Estimated performance in Q3 is in line with the corresponding period from last year and indications are that these targets will be met.

CE LI 11

Question to go in next Halton 2000 survey.

CE LI 12

Figure not available until Q4.

Development and Investment Services

Key Objectives / milestones

Ref	Milestones	Q3 Progress
EEP 01a	Commence development of Beyer Site by - March 2017 .	
EEP 01b	Complete Asset Review by – June 2016 .	
EEP 01c	Complete Widnes Market Hall refurbishment by - March 2017 .	
EEP 01d	Complete Phase 1 of Fairfield Primary by - March 2017 .	
EEP 01e	Start Term Contracts by – June 2016 .	
EEP 03a	Refresh Markets Business Plan by September 2016	
EEP 03b	Establish Service Level Agreement with third sector regarding external funding provision by June 2016	
EEP 03c	Develop a charging policy for business and funding support by September 2016	
EEP 03d	Completion of Tech Space Development (SciTech Daresbury) by September 2016	
EEP 03e	Complete site preparation Eastern Plots (SciTech Daresbury) by September 2016	

Supporting Commentary

EEP 01a

The site has been renamed Gorsey Point. Site investigation work will commence in January 2017.

EEP 01b

An asset review has been completed. The review outlined levels of occupancy and use in Council buildings. The review is informing the Council's agile working policy.

EEP 01c

Works delayed due to no tenders being returned for roofing work. To be re-tendered for a start in early 2017.

EEP 01d

Phase 1 complete, phase 2 ongoing, due for completion in June 2017.

EEP 01e

Complete and contractors appointed.

EEP 03a

Market business plan was updated in June 2016.

EEP 03b

Work is being done via the Funding Update Group to renew the Funding Protocol between HBC (External Funding, Community Development, Sports Development and the VCA); all partners to sign the protocol which focuses on complementarity in service delivery and meet quarterly.

EEP 03c

A detailed 'Review of Options for Charging Policy and Income Generation' was completed in December 2016.

EEP 03d

The building is complete however the fit out is not yet complete.

EEP 03e

Tech Space 2 is complete with occupiers and Tech Space 1 is only 2 weeks behind schedule for completion early October.

The site preparation works for the Eastern plots are currently on hold awaiting the completion of the existing site connectivity project and a review of the costs to complete works to the Easter Plots.

Key Performance Indicators

Ref	Measure	15 / 16 Actual	16 / 17 Target	Q3 Actual	Q3 Progress	Direction of travel
EEP LI 01	Greenhouse gas (GHG) emissions indicator (Tonnes CO2e).	21,124 tonnes CO2e (actual 14/15)	19,675 tonnes CO2e	21,124 tonnes CO2e (actual 14/15)	N / A	N / A
EEP LI 02	Occupancy of HBC industrial Units.	TBC	90.00%	N / A	N / A	N / A
EEP LI 03	Occupancy of Widnes Market Hall.	TBC	95.00%	81.00%		
EEP LI 14	Number of inward investment enquiries per annum.	174	250	209		

Ref	Measure	15 / 16 Actual	16 / 17 Target	Q3 Actual	Q3 Progress	Direction of travel
EEP LI 15	Inward investment enquiry conversion rate per annum (%).	N / A	10%	5%		
EEP LI 16	Land developed for regeneration / housing (acres).	19	10	N / A	N / A	N / A
EEP LI 17	Land prepared for regeneration (acres).	30	30	N / A	N / A	N / A
EEP LI 18	Number of funding enquiries per annum.	94	60	38		
EEP LI 19	% of successful funding bids.	80%	70%	44%		

Supporting Commentary

EEP LI 01

The figures are only produced on an annual basis. The figures for 2015/16 show an overall decrease in emissions of 5.9% since 2014/15 and are 4.9% below the target for the year.

The overall emissions of 19,874 tonnes is broken down into the following five categories:-

- School Buildings 7730t
- Corporate buildings 5781t
- Unmetered supply 4637t
- Fleet Transport 1370t, Business Mileage 356t

There was a reduction in emissions across all areas other than fleet transport which saw a 15.7% increase. Street Lighting had the largest annual reduction in the amount of 12%. The target for 2016/17 has now been revised to 19,675 tonnes CO2e The annual figure for this indicator is a year behind and therefore only reported in the following year.

EEP LI 02

The Council has disposed of three major industrial sites in this quarter. This leaves 1 plot hence the KPI now likely to be obsolete in 2017/18.

EEP LI 03

The target set was too ambitious. However, new trader enquiries are up on last year hence the trade upwards.

EEP LI 14

The number of inward investment projects currently exceeds target.

EEP LI 15

The number of conversions currently exceeds target. The cumulative (Quarter 1 – 3) total is 5%. As mentioned previously some uncertainty in the market following Brexit still prevails.

EEP LI 16 & 17

This KPI relates to regeneration projects that the EEP department is facilitating and will be reported in quarter 4.

EEP LI 18

Total number of funding enquiries to date is 97.

EEP LI 19

Quarter 3 of 2016/17 has been particularly frustrating, with a number of high quality bids being rejected, with high competition for funds sited as a reason and measures are currently being looked at to mitigate this. There is a large number of pipeline projects which should improve the figure in quarter 4.

Housing Strategy

Key Performance Indicators

Ref	Measure	15 / 16 Actual	16 / 17 Target	Q3 Actual	Q3 Progress	Direction of travel
CCC4	The % of households accepted as statutorily homeless who were accepted as statutorily homeless by Halton within the last 2 years.	0	0	N / A	N / A	N / A
CCC5	Number of households living in Temporary Accommodation.	15	17	N / A	N / A	N / A
CCC6	Households who considered themselves as homeless, who approached the LA housing advice service, and for whom housing advice casework intervention resolved their situation (the number divided by the number of thousand households in the Borough).	5.1	5.5	N / A	N / A	N / A

Supporting Commentary

CCC4

The Authority places strong emphasis upon homelessness prevention and achieving sustainable outcomes for clients. The Authority will continue to strive to sustain a zero tolerance towards repeat homelessness within the district and facilitate reconnection with neighbouring authorities.

CCC5

National and Local trends indicate a gradual Increase in homelessness, which will impact upon future service provision, including temporary accommodation placements. The changes in the temporary accommodation process and amended accommodation provider contracts, including the mainstay assessment, have had a positive impact upon the level of placements and positive move on process.

The Housing Solutions Team is community focused and promote a proactive approach to preventing homelessness. There are established prevention measures in place which are fully utilised by the Housing Solutions team to ensure vulnerable clients are fully aware of the services and options available.

The emphasis is focused on early intervention and empowerment, to promote independent living and lifestyle change.

CCC6

The Housing Solutions Team promotes a community focused service, with emphasis placed upon homeless prevention. The officers now have a range of resources and options to offer clients threatened with homelessness and strive to improve service provision across the district. Due to the early intervention and proactive approach, the officers have continued to successfully reduce homelessness within the district.

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ECONOMY ENTERPRISE & PROPERTY

Revenue Budget as at 31 December 2016

	Annual Budget £'000	Budget To Date £'000	Actual To Date £'000	Variance to Date (Overspen d) £'000
<u>Expenditure</u>				
Employees	4,574	3,288	3,321	(33)
Repairs & Maintenance	2,576	1,271	1,101	170
Premises	49	44	45	(1)
Energy & Water Costs	655	388	351	37
NNDR	542	515	467	48
Rents	353	348	340	8
Economic Regeneration Activities	49	12	12	0
Supplies & Services	2,356	1,233	1,173	60
Grants to Non Voluntary Organisations	233	64	64	0
Agency Related	0	0	1	(1)
Total Expenditure	11,387	7,163	6,875	288
<u>Income</u>				
Fees & Charges	-291	-204	-211	7
Rent – Markets	-778	-586	-589	3
Rent – Industrial Estates	-48	-63	-186	123
Rent – Investment Properties	-855	-590	-603	13
Transfer to /from Reserves	-1,538	-1,168	-1,168	0
Government Grant – Income	-2,085	-876	-876	0
Reimbursements & Other Income	-196	-170	-174	4
Recharges to Capital	-213	-81	-51	(30)
Schools Sla Income	-558	-547	-547	0
Total Income	6,562	-4,285	-4,405	120
Net Operational Expenditure	4,825	2,878	2,470	408
<u>Recharges</u>				
Premises Support Costs	1,916	1,410	1,410	0
Transport Support Costs	19	12	12	0
Central Support Service Costs	2,084	1,551	1,551	0
Repairs & Maintenance Recharge	-2,703	-2,027	-2,027	0
Income	-2,959	-2,198	-2,198	0
Accommodation Recharge Income	-1,934	-1,449	-1,449	0
Central Support Service Recharge Income				
Net Total Recharges	-3,577	-2,701	-2,701	0
Net Department Expenditure	1,248	177	-231	408

Comments on the above figures

Economy Enterprise & Property Departmental budget is £408k under budget profile at the end of the third quarter of the financial year. The significant budget variances are listed below.

The negative variance on employee costs is due targets against staff turnover savings not being met due to the low number of vacancies held within the department.

Delays in repair and maintenance work have resulted in the repairs and maintenance expenditure being lower than budget profile at Quarter 3.

NNDR expenditure is below budget due to the revaluation of a number of Council Properties.

Supplies & Services is below budget to date as there has been a conscious effort to limit spends on controllable budgets and security costs for the Council being lower than expected.

The delay in the sale of the Oldgate, Marshgate and Dewar Court industrial estates has meant rental income is above the budgeted target set for the year to date. Investment Properties rental income has remained constant and income remains above set targets. This is due to a minimal change in the occupancy rates.

Conditions relating to capital grants have meant there is reduced scope to recharge staffing costs to some capital projects which will have an impact in achieving budgeted capital salary income.

Every effort will be made to ensure that expenditure on controllable budgets is kept to a minimum within the Department for the remainder of the financial year. It is forecast net spend at year end will be below the annual budget.

Capital Projects as at 31 December 2016

Capital Expenditure	2016/17 Capital Allocation £'000	Allocation to Date £'000	Actual Spend £'000	Total Allocation Remaining £'000
Castlefields Regeneration	54	24	24	30
3MG	876	327	327	549
Former Crossville Depot	4,375	2,283	2,283	2092
Johnsons Lane Infrastructure	302	0	0	302
Decontamination of Land	6	0	0	6
Sci- Tech Daresbury	15,939	14,240	14240	1,699
Police Station Demolition	341	323	323	18
Travellers Site Warrington Road	48	0	0	48
Widnes Town Centre Initiative	16	16	16	0
Widnes Carpark, 29-31 Moor Lane & Land at Halebank	235	0	0	235
Equality Act Improvement Works	150	0	0	150
Signage at The Hive	50	0	0	50
The Croft Public House	30	0	0	30
Widnes Market Refurbishment	1,052	74	74	978
Linnets Club House	0	0	34	(34)
Total Capital Expenditure	23,474	17,287	17,321	6,153

Comments on the above figures.

Castlefields Regeneration Negotiations are on-going to settle the final CPO as part of the Castlefields project although final settlement may slip into the following financial year.

Sci-Tech Daresbury –The current phase of works is reaching completion. Tech Space 1 is currently in fit out and essentially completed at the end of December 2016. Final sign off of the contract is anticipated early in Q4 and once this is complete the lease to Daresbury Science and Innovation Campus LLP will be completed.

3MG: The sale to Alston for the first phase was completed in December. Work will continue to provide services to the land and erect the rail sidings

Former Crossville Depot: Work continues on site with an estimated finish on site end of March for the Marstons Pub and June for Costa.

Widnes Market Refurbishment: Work has been delayed due to a procurement issue. The tender process will start again in January with work hopefully starting on site early February.

COMMUNITY & ENVIRONMENT DEPARTMENT

Revenue Budget as at 31st December 2016

	Annual Budget £'000	Budget To Date £'000	Actual £'000	Variance (overspend) £'000
<u>Expenditure</u>				
Employees	13,850	10,418	10,511	(93)
Other Premises	2,079	1,534	1,504	30
Supplies & Services	1,739	1,310	1,260	50
Book Fund	170	115	113	2
Hired & Contracted Services	1,148	757	728	29
Food Provisions	611	481	471	10
School Meals Food	2,059	1,309	1,288	21
Transport	55	35	27	8
Other Agency Costs	557	330	244	86
Waste Disposal Contracts	5,419	2,492	2,552	(60)
Grants To Voluntary Organisations	254	226	209	17
Grant To Norton Priory	172	172	174	(2)
Rolling Projects	105	73	73	0
Transfers To Reserves	133	0	0	0
Capital Financing	86	27	20	7
Total Expenditure	28,437	19,279	19,174	105
<u>Income</u>				
Sales Income	-2,344	-1,628	-1,474	(154)
School Meals Sales	-2,179	-1,519	-1,565	46
Fees & Charges Income	-5,277	-4,388	-4,267	(121)
Rents Income	-291	-241	-250	9
Government Grant Income	-1,209	-1,168	-1,168	0
Reimbursements & Other Grant Income	-650	-451	-454	3
Schools SLA Income	-83	-80	-80	0
Internal Fees Income	-194	-87	-75	(12)
School Meals Other Income	-2,350	-1,796	-1,828	32
Catering Fees	-187	-140	-54	(86)
Capital Salaries	-53	-26	-34	8
Rolling Projects Income	-105	-30	-30	0
Transfers From Reserves	-75	-67	-67	0
Total Income	-14,997	-11,621	-11,346	(275)
Net Operational Expenditure	13,440	7,658	7,828	(170)
<u>Recharges</u>				
Premises Support	1,915	1,401	1,401	0
Transport Recharges	1,942	989	989	0
Departmental Support Services	9	0	0	0
Central Support Services	2,481	1,880	1,880	0
HBC Support Costs Income	-447	-140	-140	0
Net Total Recharges	5,900	4,130	4,130	0
Net Department Expenditure	19,340	11,788	11,958	(170)

Comments on the above figures:

The net department budget is £170,000 over budget profile at the end of the third quarter of the 2016/17 financial year.

Employee expenditure is over budget to date mainly due to staff savings targets for the period not being achieved in full. Staff savings for the year are £553,060 which will be difficult to achieve but will be monitored closely. The use of casuals in Stadium, Catering and the Brindley is higher than at the same stage last year.

Other Agency costs are £86,000 under budget profile as many Area Forum projects have not yet started. Unallocated budgets across all Area Forums total £182,000.

Waste disposal contracts have faced a significant change this year with new contract agreements commencing in October. As charges are calculated quarterly there are no indications of actual costs just yet. However, it is expected that significant increases in spend will occur and work has already been undertaken to reduce the impact of this. Currently this budget is over budget profile and will remain a pressure to be closely scrutinised for the remainder of the year.

Sales income, Fees & Charges and Internal Catering Fees across the Department collectively continue to struggle to achieve agreed income target budgets for the year. Particular problem areas are catering sales, chargeable Open Spaces works, bar income and littering fines. Where possible, budgets will be realigned from any underspending expenditure budgets.

Conversely there are some income streams that are performing well. Income relating to the collection of green waste has already overachieved by over £60,000 against its budget. Brindley income is better compared to the same stage last year and cremations income has also increased and is overachieving.

Based on current spend patterns it is estimated the year-end outturn for the department will show an overspend of approximately £250,000. Expenditure will be closely monitored for the remainder of the year and the outturn position will be updated accordingly.

COMMUNITY & ENVIRONMENT DEPARTMENT

Capital Projects as at 31st December 2016

	2016-17 Capital Allocation £'000	Allocation To Date £'000	Actual Spend To Date £'000	Total Allocation Remaining £'000
Stadium Minor Works	280	260	257	23
Leisure Centres Refurbishment	275	275	276	(1)
Widnes Recreation Site	231	231	231	0
Norton Priory	2,830	2,790	2,786	44
Norton Priory Biomass Boiler	107	0	0	107
Children's Playground Equipment	65	15	13	52
Landfill Tax Credit Schemes	340	0	0	340
Upton Improvements	13	0	0	13
The Glenn Play Area	64	30	26	38
Runcorn Hill Park	210	120	120	90
Crow Wood Park Play Areas	35	5	4	31
Open Spaces Schemes	200	150	130	70
Peelhouse Lane Cemetery	105	10	10	95
Peelhouse Lane Cemetery –Enabling Works	46	35	35	11
Litter Bins	20	10	23	(3)
Total	4,821	3,931	3,911	910

Comments on the above figures:

The Norton Priory “Monastery To Museum” project commenced on-site in August 2015, and is now substantially completed. Spend is projected to be within the capital allocation. Total Heritage Lottery funding amounts to £3.9M over the course of the project.

The allocation for Landfill Tax Credit Schemes serves to match fund various open spaces projects, currently including The Glenn, Runcorn Hill, and Spike Island/Sankey Canal.

The budget allocation for Upton Improvements is required for final account/contract claim payments.

Works on the Glenn play area are now largely complete, with expenditure to show in the final quarter's financial report. Spend will be within budget.

The Runcorn Hill project is 4 years into a 5 year programme. The main capital works (Café building/pond/path/boundary works) are largely completed, with some additional path and boundary work to complete.

The allocation for Open Spaces Schemes funds a variety of small landscape improvement and play schemes. Spend will be within available funding for the year.

The Peel House Cemetery and Enabling Works was delayed due to planning issues. It is anticipated that the initial earthworks will now commence in the last quarter of the financial year 2016.

Policy, Planning & Transportation

Revenue Budget as at 31st December 2016

	Annual Budget £'000	Budget To Date £'000	Actual To Date £'000	Variance to Date (Overspend) £'000
<u>Expenditure</u>				
Employees	4,271	3,203	3,114	89
Other Premises	213	93	93	0
Contracted Service	241	71	69	2
Supplies & Services	197	197	205	(8)
Street Lighting	1,901	1,341	1,159	182
Highways Maintenance	2,254	1,375	1,375	0
Bridges	99	1	1	0
Fleet Transport	1,201	804	804	0
Lease Car Contracts	316	112	112	0
Bus Support – Hopper Tickets	184	152	152	0
Bus Support	574	453	463	(10)
Out of Borough Transport	51	0	0	0
Finance Charges	145	128	128	0
Grants to Voluntary Organisations	68	68	68	0
Contribution to Reserves	223	223	223	0
NRA Levy	61	61	61	0
Total Expenditure	11,999	8,282	8,027	255
<u>Income</u>				
Sales	-415	-205	-210	5
Planning Fees	-541	-406	-271	(135)
Building Control Fees	-205	-154	-163	9
Other Fees & Charges	-533	-533	-602	69
Rents	-8	-6	-1	(5)
Grants & Reimbursements	-498	-148	-149	1
Government Grant Income	-7	-7	-6	(1)
Efficiency Savings	-60	0	0	0
Schools SLAs	-41	-41	-49	8
Capital Salaries	-312	0	0	0
Transfers from Reserves	-100	0	0	0
Total Income	-2,720	-1,500	-1,451	(49)
Net Operational Expenditure	9,279	6,782	6,576	206
<u>Recharges</u>				
Premises Recharges	858	543	543	0
Transport Recharges	512	257	257	0
Central Recharges	1,584	1,188	1,188	0
Borrow to Save Cost	240	240	240	0
Transport Recharge Income	-3,358	-1,967	-1,967	0
Central Recharge Income	-925	-526	-526	0
Net Total Recharges	-1,089	-265	-265	0
Net Department Expenditure	8,190	6,517	6,311	206

Comments on the above figures

In overall terms revenue spending at the end of quarter 3 is below budget profile, due to a number of expenditure and income budget areas.

Salaries are under budget due to vacancies within the newly reorganised Highways department and the Traffic area. These vacancies are currently being filled and it anticipated all vacancies will be filled by the end of the year.

Street lighting is currently under budget, this is due to a new supplier contract and the effects of the LED replacement programme. Savings of £240k have been agreed against this budget for 2017/18.

Bus support is beginning to show the effects of budget pressures, although other funds are being utilised to keep routes available this too is also decreasing; it is anticipated this budget will overspend for the year.

The above budget increase in sales is mainly due to income generated within the Logistics area for fuel sales etc. This is expected to be just above budget throughout the year; however MOT sales are still lower than average following Mersey Gateway road works.

The above budget increase in Schools SLAs also includes the Health & Safety SLAs agreed to other bodies outside of the authority such as Mersey Gateway and some Academy Schools.

Planning income is currently underachieving for this point in the year; there is a certainty that the planning income target for the year will be missed.

Building control has begun to achieve income over and above it target for this point in the year; this is expected to continue into the final quarter and finish just over budget for the year.

At this stage of the year it is anticipated that overall spends will be within the Department budget at the financial year-end.

Policy, Planning & Transportation

Capital Projects as at 31st December 2016

Capital Expenditure	2016/17 Capital Allocation £'000	Allocation to Date £'000	Actual Spend £'000	Total Allocation Remaining £'000
<u>Local Transport Plan</u>				
Bridges & Highway Maintenance				
Bridge Assess, Strength & Maintenance	1,547	650		
Road Maintenance	1,534	450		
Total Bridge & Highway Maintenance	3,081	1,100	1,089	1,992
Integrated Transport	736	100	96	640
STEP schemes	670	15	20	650
Hale Rd Bus Priority Route	150	0	0	150
Total Local Transport Plan	4,637	1,215	1,205	3,432
<u>Halton Borough Council</u>				
Street Lighting	245	240	235	10
Lighting Upgrades	500	265	263	237
Peel House Lane Roundabout	101	1	1	100
Risk Management	125	25	25	100
Fleet Vehicles	2,222	450	447	1,775
Total Halton Borough Council	3,193	981	971	2,222
S106 Funded Schemes	362	362	362	0
Total Capital Expenditure	8,192	2,558	2,538	5,654

Comments on the above figures.

The second stage of the STEP (Sustainable Transport Enhancement Package) programme and the Hale Road Bus Priority Route has started. Spend is anticipated from quarter 4 onwards

Works relating to the Silver Jubilee Bridge Major Maintenance have commenced and spend has been realised from this quarter and is expected to fully spend all allocations by the end of the year.

Peel House Lane Roundabout Cemetery Works will commence once the cemetery works are near completion.

Spend on Widnes North CCTV project has begun and spend is now being realised.

Kingsway road improvements have been completed and have been funded from S106 contributions along with works relating to the Pinch Point programme.

The lighting upgrades project is expected to realise all the current orders relating to the programme for this financial year and the above figures reflect the expected spend. The original allocated budget now being revaluated along with the allocations for future years of the programme.

The fleet replacement programme currently has £1.8m of orders outstanding, of this around £0.7m has been reallocated to 2017/18 due to the lead times of receiving some of the vehicles currently on order.

COMMISSIONING & COMPLEX DEPARTMENT

Revenue Budget as at 31st December 2016

	Annual Budget	Budget To Date	Actual To Date	Variance to Date
	£'000	£'000	£'000	(Overspend) £'000
<u>Expenditure</u>				
Employees	6,282	4,671	4,573	98
Other Premises	243	186	193	(7)
Supplies & Services	342	309	313	(4)
Other Agency Costs	620	600	604	(4)
Transport	187	140	143	(3)
Contracts & SLAs	151	113	89	24
Emergency Duty Team	94	70	70	0
Payments To Providers	2,212	1,519	1,520	(1)
Total Expenditure	10,131	7,608	7,505	103
<u>Income</u>				
Sales & Rents Income	-198	-141	-154	13
Fees & Charges Income	-232	-174	-129	(45)
Reimbursements & Other Grant Income	-492	-229	-250	21
CCG Contribution To Service	-360	-193	-129	(64)
Transfer From Reserves	-1,351	0	0	0
Total Income	-2,633	-737	-662	(75)
Net Operational Expenditure	7,498	6,871	6,843	28
<u>Recharges</u>				
Transport	393	202	227	(25)
Premises Support	236	177	177	0
Central Support Services	1,088	797	797	0
Internal Recharge Income	-649	-421	-421	0
Net Total Recharges	1,068	755	780	(25)
Net Department Expenditure	8,566	7,626	7,623	3

Comments on the above figures

Net departmental expenditure is currently £3,000 below budget profile at the end of the third quarter of the financial year.

Employee costs are currently £98,000 below budget profile. This results from savings made on vacant posts above the targeted staff turnover savings level of £300,000. The majority of these savings have been made from vacancies within Day Services and Mental Health Services which in the main have now been recruited to.

Premises expenditure is currently running above budget profile by £7,000. This budget will be monitored carefully during the year, given that the winter months will bring additional pressures on utility costs, and remedial action will be taken if necessary to ensure a balanced budget at year-end.

Income is less than anticipated at budget setting time. The income above target in relation to sales and rents relates to trading services provided by Day Services, which continue to perform well. However, income from charging service users for transport costs is significantly below target, resulting in a projected under-achievement of Fees and Charges income in the region of £60,000 for the year.

The income shortfall is not anticipated to continue in 2017/18, as charges have been scheduled to increase from April 2017, and the income target is projected to be achieved. Income received from the Clinical Commissioning Group also remains a concern. This income relates to Continuing Health Care funded packages within Day Services and the Supported Housing Network. Whilst all due income is

received, there is a disparity between the target and the actual level of income received, as the rate charged is dependent on the nature of service user's care packages. The shortfall is currently projected to be £90,000 for the year.

At this stage in the financial year, it is anticipated that spend will be to budget at year-end, the net projected under-achievement of targeted income is expected to be offset by savings above target on staff vacancies.

COMMISSIONING & COMPLEX DEPARTMENT

Capital Projects as at 31st December 2016

Capital Expenditure	2016/17 Capital Allocation £'000	Allocation to Date £'000	Actual Spend £'000	Total Allocation Remaining £'000
ALD Bungalows	299	200	200	99
Bredon Reconfiguration	356	70	63	293
Grangeway Court Refurbishment	343	200	197	146
Community Capacity Grant	57	0	0	57
Total Capital Expenditure	1,055	470	460	595

Comments on the above figures.

Building work on the ALD Bungalows is expected to be completed within the financial year, with spend to match allocation.

The Bredon Reconfiguration project is funded from previous year's Adult Social Care capital grant. Spend is anticipated to be within the capital allocation, and completed in 2017/18.

Work to refurbish Grangeway Court is currently underway, and it is expected that the works will be completed within the financial year. At this stage it is anticipated that total expenditure will remain within the capital allocation.

The Community Capacity Grant allocation represents unspent grant funding from previous financial years, which is available to fund new capital projects, or augment existing capital allocations.

8.0 Application of Symbols

Symbols are used in the following manner:

Progress Symbols

<u>Symbol</u>	<u>Objective</u>	<u>Performance Indicator</u>
Green 	Indicates that the <u>objective is on course to be achieved</u> within the appropriate timeframe.	<i>Indicates that the annual target <u>is on course to be achieved.</u></i>
Amber 	Indicates that it is <u>uncertain or too early to say at this stage</u> whether the milestone/objective will be achieved within the appropriate timeframe.	<i>Indicates that it is <u>uncertain or too early to say at this stage</u> whether the annual target is on course to be achieved</i>
Red 	Indicates that it is <u>highly likely or certain</u> that the objective will not be achieved within the appropriate timeframe.	<i>Indicates that the target <u>will not be achieved</u> unless there is an intervention or remedial action taken.</i>

Direction of Travel Indicator

Green 	Indicates that performance <i>is better</i> as compared to the same period last year.
Amber 	Indicates that performance <i>is the same</i> as compared to the same period last year.
Red 	Indicates that performance <i>is worse</i> as compared to the same period last year.
N / A 	Indicates that the measure cannot be compared to the same period last year.